ORDINANCE 2025-8

AN ORDINANCE OF COLTS NECK TOWNSHIP IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, SETTING THE SALARY AND WAGE RANGES FOR TOWNSHIP EMPLOYEES

BE IT ORDAINED by the Township Committee of Colts Neck Township, in the County of Monmouth, State of New Jersey that the purpose of this Ordinance is to set the salary and wage ranges within the Township as follows:

Title	Department	Minimum	Maximum
Municipal Clerk	Administration	$50,000	$95,000
Secretary to Administrator	Administration	$8,500	$12,000
Website Coordinator	Administration	$2,300	$3,000
Registrar of Vital Statistics	Administration	$1,700	$2,300
Deputy Registrar of Vital Statistics	Administration	$1,100	$1,500
Clerical – Administration – Part-time	Administration	$13/Hour	$20/Hour
Code Enforcement Manager	Code Enforcement	$65,000	$85,000
Construction Official	Construction	$25,000	$55,000
Technical Assistant to Construction Official - Part-time	Construction	$25,000	$55,000
Technical Assistant to Construction Official – Assistant - Part-time	Construction	$20,000	$50,000
Electric Inspector/Sub-Code Official	Construction	$23,500	$40,000
Building Inspector	Construction	$23,500	$40,000
Plumbing Inspector/Sub-Code Official	Construction	$30,700	$50,000
Plumbing Inspector	Construction	$12,000	$25,000
Building Inspector/Sub-Code Official/Fire Inspector	Construction	$35,000	$65,000
UCC Building Inspector	Construction	$15,000	$25,000
Director of Public Works	Department of Public Works	$78,000	$165,000
Foreman	Department of Public Works	$68,500	$145,000
Heavy Equipment Operator	Department of Public Works	$60,000	$90,000

Title	Department	Minimum	Maximum
Facility Maintenance Worker	Department of Public Works	$50,000	$85,000
Laborer	Department of Public Works	$40,000	$75,000
Mechanic	Department of Public Works	$45,000	$85,000
Mechanic – Part-time	Department of Public Works	$18/Hour	$35/Hour
Secretary to Director of Public Works	Department of Public Works	$40,000	$70,000
Convenience Center Attendant – Part-time	Department of Public Works	$15/Hour	$20/Hour
Seasonal Laborer – Part-time	Department of Public Works	$15/Hour	$20/Hour
Temporary Laborer	Department of Public Works	$25/Hour	$250/Hour
Finance Officer/Treasurer	Finance	$65,000	$130,000
Tax Collector/Tax Search Officer	Finance	$24,700	$50,000
Purchasing Agent	Finance	$3,000	$8,000
Deputy Treasurer/Deputy Tax Collector	Finance	$40,000	$75,000
Tax Clerk/Bookkeeper	Finance	$40,000	$65,000
Finance Clerk/Administrative Assistant – Clerk's Office	Finance	$40,000	$60,000
Shared Services Pay – Finance/Tax	Finance	$3,000	$20,000
Tax Assessor	Tax Assessment	$28,000	$55,000
Health Officer	Health Department	$85,000	$140,000
Well Inspector	Health Department	$1,500	$3,500
Municipal Court Judge	Municipal Court	$20,000	$40,000
Court Administrator	Municipal Court	$45,000	$80,000
Deputy Court Administrator	Municipal Court	$40,000	$75,000
Violations Clerk	Municipal Court	$35,000	$60,000
Township Planner	Planning & Zoning	$85,000	$140,000

Title	Department	Minimum	Maximum
Secretary to Planning Board and Board of Adjustment	Planning & Zoning	$35,000	$56,000
Police Chief	Police	$125,000	$220,000
Secretary to Police Chief	Police	$40,000	$65,000
Police Lieutenant	Police	$110,000	$189,000
SLEO III	Police	$25/Hour	$40/Hour
SLEO II Part-time	Police	$18/Hour	$25/Hour
Police Records Clerk	Police	$35,000	$53,000
Police Clerk – Part-time	Police	$14/Hour	$22/Hour
Director of Recreation and Parks	Recreation	$68,000	$110,000
Secretary Recreation and Parks	Recreation	$40,000	$60,000
Summer Camp Supervisor	Recreation	$20/Hour	$35/Hour
Summer Camp Assistant Supervisor	Recreation	$17/Hour	$25/Hour
Summer Camp Arts & Crafts Supervisor	Recreation	$14/Hour	$25/Hour
Summer Camp Outside Coordinator	Recreation	$12/Hour	$20/Hour
Summer Camp Trip Coordinator	Recreation	$12/Hour	$20/Hour
Summer Camp Counselor	Recreation	$11.90/Hour	$18/Hour
Summer Camp Counselor in Training	Recreation	$6/Hour	$15/Hour
Seasonal – Part-time	Recreation	$15/Hour	$20/Hour
Fire Official	Fire Prevention	$20,000	$30,000
Fire Inspector – Part-time	Fire Prevention	$8,000	$25,000
Smoke Certification Inspector	Fire Prevention	$2,000	$5,000
Fire Prevention Secretary – Part-time	Fire Prevention	$1,500	$3,500
Township Administrator	Administration	$110,000	$210,000

Title	Department	Minimum	Maximum
Mayor, Deputy Mayor and Committee Members	Elected Officials	$1,500	$3,500

SECTION ONE: Secretaries for the Farmland and Open Space Committee, Environmental Commission, and Historic Preservation Committee shall be paid at a rate of $10 per hour for clerical support and $50 per meeting attended.

SECTION TWO: The Township Committee shall establish those officials and employees of Colts Neck Township who are entitled to mileage compensation for the use of their personal vehicles. Such compensation is hereby fixed at the federal mileage reimbursement rate as determined by the Internal Revenue Service.

SECTION THREE: The Township Committee reserves the right to pay annual bonus payments not to exceed $5,000 to non-union personnel.

SECTION FOUR: All ordinances or parts of ordinances in conflict with this ordinance or any part thereof are hereby repealed.

SECTION FIVE: This ordinance shall take effect retroactively, as of January 1, 2025 after final passage and publication according to law.

I hereby certify the Ordinance foregoing to be a true copy of an Ordinance adopted by the Township Committee of Colts Neck Township on the 26th day of March, 2025.

Tara Torchia Buss, Mayor

Trina Lindsey, Municipal Clerk

RECORD OF VOTE										
	First Reading					Second Reading				
	March 12, 2025					March 26, 2025				
	M	S	Yes	No	NV	Ab	M	S	Yes	No	NV	Ab
Mayor Buss			X									
Deputy Mayor Viola	M		X									
Buzzetta			X									
Fitzpatrick		S	X									
Rizzuto			X									
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent												